

10.06.2022

DESCRIPTION:

The organization YMCA MOVEMENT- YMCA LEVIZJE announces vacancy for two open position:

One (1) Youth worker - Prishtina (Full time)

One (1) Youth worker - Gjakova (Part time)

Are you a caring, honest, respected and responsible person. If yes, please do not hesitate to join our team that has these as the core values of the job.

About the organization:

YMCA MOVEMENT is an organization based on the values of volunteerism that aims to inspire and encourage leadership among young people and assists in healthy community development. YMCA MOVEMENT is a full member of the YMCA Europe Federation. YMCA it's the first youth organization in the world founded in 1844.

Job location: Municipality of Pristina and Municipality of Gjakova

Duration:

1 year with possibility of extension (full time in Y Prishtina)

7 months with possibility of extension (part time in Y Gjakova)

Main responsibilities:

- Organizes youth/project activities;
- Organizes weekly meetings and trainings for youth (digital & physical);
- Assists in space maintenance to be at the highest standards for young people;
- Assist in facilitating official meetings when needed;
- Maintain data and records of the organization/projects;
- Provides general administrative and organizational support as needed;
- Assist in leading other projects and initiatives at a national level when required;
- Assist in monitoring, reporting and the implementation of projects;
- Hold meetings, trainings, workshops, campaigns and other necessary activities on gender equality, human rights, promotion of mental health and life skills, etc.
- Ensures that the projects visibility is in accordance with all the donors regulation and/or YMCA guidelines;
- Work as part of the Pristina YMCA region;
- Work to the YMCAs vision and mission,
- Assist in the development of youth practice and policies
- Assist the organization in implementing the current strategy of the organization "One way, One Y";
- Engages and assists in other programs of the organization when needed and required.

QUALIFICATIONS:

- Bachelor degree (preferred in social science).
- Related NGO experience preferred.
- Flexible and willing to adapt to changing based on the needs.
- Strong interpersonal skills and team oriented.
- Must have a personal philosophy compatible with the purpose, mission and core values of the YMCA.
- Open to work in different time schedules.
- Open to travel nationally and/or internationally.
- Ability to work at various program locations preferred.
- Good knowledge on gender equality and other social topics affecting young people today;
- Experience working with young people (preferred);
- Be committed and willing to learn;
- Driving license (preferred);
- Knowledge of English is obligatory.

How to apply:

Interested candidates / please send a CV and a motivation letter to the email address: **office@ymcakosovo.com**.

In the subject of the email please write the position which you are applying for (e.x Youth worker in Gjakova YMCA or Youth Worker in Prishtina YMCA)

Applications are open until **19.06.2022**, all applications submitted after this date will not be considered. Only shortlisted candidates will be contacted for an interview.

Note: *The YMCA Movement is an Equal Opportunity Employer. In order to provide equal employment and advancement opportunities to all individuals, employment decisions at YMCA will be based on merit, volunteering experience, qualifications, and abilities. YMCA does not discriminate in employment opportunities or practices on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation and gender identity.*